

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONER'S CONFERENCE ROOM
SPECIAL MEETING**

WEDNESDAY

9:00 A.M.

FEBRUARY 21, 2018

Board members present: Chairman Laura Osiadacz; Vice-Chairman Obie O'Brien; Commissioner Paul Jewell.

Others: Julie Kjorsvik, Clerk of the Board; Lisa Young, Human Resource Director; Doug Mitchell, Deputy Prosecutor and Jim Goeben, IT Director.

SPECIAL

BARRACUDA EMAIL SYSTEM

PROSECUTOR

At 9:00 a.m. Chairman Osiadacz opened a Special Meeting to consider a Resolution to direct and authorize end of use and removal of the Barracuda email archive system which was implemented approximately 10 years ago.

Doug Mitchell, Deputy Prosecutor provided a draft Resolution and explained various concerns relating to the Barracuda email archive system and how it has reached the limits of its capacity and its useful life and has required technical support from outside vendors. He described how County policy and employee training requires management of email records in Outlook and how it has been known since December 2012. Barracuda precludes compliance with the applicable County policies and training and the collateral costs and liability associated with the inability to comply is substantial.

The Board of County Commissioners discussed various dates and process which would allow employees to retrieve and preserve any records needed. The IT Department will stop archiving email sent or received through the Barracuda system no later than the close of business on February 21, 2018; and to direct IT to permanently disable Barracuda after the close of business on March 15, 2018.

RESOLUTION 2018-031

BARRACUDA EMAIL SYSTEM

PROSECUTOR

Commissioner Jewell moved to approve Resolution No. 2018-031, Directing and Authorizing End of Use and Removal of the Barracuda Email Archive System, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

Meeting adjourned at 9:40 a.m.

CLERK OF THE BOARD


Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**


Laura Osiadacz, Chairman